

# DOCTORAL DISSERTATION ORAL DEFENSE ANNOUNCEMENT

**INSTRUCTIONS:** Required form for scheduling Doctoral Dissertation Defense (Final Examination). A completed must be submitted, with a headshot, to [grad@bme.ufl.edu](mailto:grad@bme.ufl.edu), at least **1 month in advance of desired defense date**. Graduation may be delayed for those who do not adhere to these rules

<b>Student's Name:</b>		<b>UFID #:</b>	
<b>Semester:</b>	<input type="checkbox"/> FALL <input type="checkbox"/> SPRING <input type="checkbox"/> SUMMER	<b>YEAR:</b> _____	

**FINAL EXAMINATION LOGISTICS:**

Requested Date: \_\_\_\_\_ Requested Time: \_\_\_\_\_

\*Alternative Date: \_\_\_\_\_ \*Alternative Time: \_\_\_\_\_

Skype or Teleconference Needed?    YES    NO

\*Submitting an alternative date and time gives the Graduate Academic Office more flexibility when scheduling your room.

**The Graduate Student Office will assign a room and contact you via email verifying the time and location for the Oral Defense.**

**DOCTORAL DISSERTATION (FINAL EXAMINATION) DETAILS:**

**Title:** \_\_\_\_\_

**Doctoral Advisor:** \_\_\_\_\_

**Abstract:**

Required Headshot included:     YES     NO

At least 1 week prior to the examination, *the student should pick up the required examination rubrics and official signature forms for the thesis defense from the BME Graduate Office.*

<b>Department Use Only:</b> <input type="checkbox"/> Generated and Circulated Public Announcement
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