

## ***J. Crayton Pruitt Family Department of Biomedical Engineering Faculty Meeting Agenda***

Wednesday, February 17, 2021  
3:00 p.m.

1. **Call to Order** – assign note taker  
Lakiesha Williams is note taker
2. **Guest** – Dean Cammy Abernathy (joining meeting at 4 pm)
3. **Approval of Agenda and Minutes** – January 20, 2021 minutes emailed in advance  
Jennifer Nichols moved to approve and Ayse Gunduz second- No changes
4. **Important Dates to Note (mark your calendars!)**
  - Events
    - February 25-27 – PhD recruitment
    - February 22 – Seminar, Dr. Scott Delp
    - March 1 – Seminar, Dr. Maria Holland
    - March 8 – Seminar, Dr. Shayn Peirce-Cottler
    - March 15 – Leadership Seminar, Dr. Bin He
    - March 22 – Seminar, Dr. Jing Pan
    - March 29 – Leadership Seminar, Dr. Shelly Sakiyama-Elbert
  - Awards Deadlines (Kyle)
    - February 19 – HWCOE Faculty & Staff Excellence Awards
    - February 25 – 2021-2022 Attributes of a Gator Engineer Student Recognition Awards
5. **Discussion Items**
  - 5.1. Safety (Jon) (5 minutes)

College is still restricting undergrad lab entrance to those who have prior training. Reminder to submit research resumption forms to BME for all members entering lab.

James Fleetwood and safety committee is onboarding safety checklists to be sent out to departments. James will start reporting out on specific safety incidents in labs.

COVID numbers on campus are looking better. Please remember to adhere to social distancing and mask wearing protocols.
  - 5.2. Diversity and Inclusion (Ayse) (5 minutes)

No update from HWCOE IDEA committee

Ayse is nominating Candi for college staff award as a result of her dedication and effort into amplifying black voices. Also, Candi recently highlighted women and girl's day in sciences. Recalled positive feedback from Lunar new year email and a reminder to reach out to Asian students.

IDEA is deciding on having a second black arts matter event or black history panel. Details to follow.

March is Women History Month and March 8 is International Women's Day. Candi will highlight new Junior faculty on March 8.

5.3. Teaching Minute (Kevin) (5 minutes)

Greg Hudalla provided snapshot of BME 4621 Biomolecular Thermodynamics & Kinetics  
Lee Murfee provided snapshot of BME 4882-3 Senior Design, Professionalism and Ethics

5.4. Administrative Updates (Shaima) (5 minutes)

Undergraduate advisor job offer in progress. Plan for candidate to start early March.  
RA Stephen Shephard's last day is February 25. Working to get position posted to UF job board next week. Shaima will follow-up with faculty in Stephen's portfolio with coverage plan.  
Review effort reports and contact Shaima if any information is incorrect  
Sarah takes leave in April and Shaima takes leave in July

5.5. Items Requiring Action

- 5.5.1. Faculty vote – Christopher Butson: Request for Affiliate BME Status without Graduate Faculty Status – documents emailed in advance (Cherie) (5 minutes)

Unanimous approval

5.6. Department and COE Updates and Discussion Items

- 5.6.1. Seminar Committee update (Ed) (5 minutes)

Send suggestions for virtual speakers for fall 2021 to Ed.

Committee is meeting in 2 weeks to set seminar agenda for fall. Recommendations should be sent by then.

Recommend inviting more Industry speakers. Work with Ryan on getting industry speakers.

- 5.6.2. Grant-based PhD qualify exam idea (Ruogu) (5-10 minutes)

Recommend adding sole author grant based (NIH F31) qualifier style proposal as an option

The recommended style will not be very different from current quals (10-15 pages)

Allow student and advisor to opt for recommended way or traditional way

Krista will place topic on GPC's agenda and Ruogu will present to GPC.

5.7. Student Org Updates (All) (5 minutes)

SASS has general body meeting next Wednesday (Jon)

Safety committee is working on next newsletter (Jon)

BMES is hosting social and professional development events (Sarah)

GRIPP has done in person workshops with safety in mind (Sarah)

SFB Postponed Biomaterials day 2020. Biomaterials day is Friday March 26, 2021. (Greg)

SFB education outreach committee needs faculty to help them connect with K-12 teachers/classrooms (Ed)

--HWCOE FLEX station can help with outreach to K-12 community. (Jen)

--ASB has been successful in working with FLEX station for planning community outreach.

5.8. Grad recruiting (Ben)

Ben provided an overview of PhD recruitment visit agenda

Faculty Poster Session via Spatial Chat on 2/26 at 10:00a.m.

Make poster file .jpg for Spatial Chat

Faculty-Student Social on 2/26 at 4:00p.m. Faculty please attend.

**6. Dean Abernathy and HWCOE Updates** (45-60 minutes)

Dean Abernathy provided updates on vaccines, summer, and fall 2021 course resumption.

**7. New Items (all)**

**8. Adjourn**

**Committees Not Reporting:** Faculty Search Committee (Greg); Graduate Studies Committee (Ben); Research Committee (Dan); Tenure and Promotion Committee (Jon); UG Studies Committee (Lee)