

J. Crayton Pruitt Family Department of Biomedical Engineering Faculty Meeting Agenda

Wednesday, April 20, 2022

3:00pm – 4:30pm

Attendees:

- **Call to Order** – assign note taker
- **Guests** – Drs. Laura Eurell and Irene Cooke – ACS Updates (20 minutes)
Introduction to Dr. Laura Eurell, who is the new attending vet in ACS
 - Goals: Exceptional Science, High Quality Animal Care, Compliant Program, Communication
- **Guest** – Amy Buhler – BME Library Refresher (10 minutes)
Amy Buhler, BME Librarian
 - Presentation on UF Library Resources to help support research
 - Open Access publishing fund has been exhausted. However, there are some open access publishing discounts with various licensing discounts.
 - Academic Research Consulting & Services
 - Research skills instruction for your classes
- **Approval of Agenda and Minutes** – March 16, 2022 minutes emailed in advance
 - Correction to last month's minutes. March is Women's history month.
- **Important Dates to Note** (mark your calendars!)
 - Events
 - April 22 – HWCOE Awards Luncheon (In-Person)
 - April 27-30 – SFB Annual Meeting (Baltimore)
 - April 28-May 1 – Commencement
 - May 1 – Pinning Ceremony (In Person)
 - May 9-13 – DCE Week
 - May 10 – Alumni Advisory Board (AAB) Meeting (Hybrid)
 - May 10 – Dinner with AAB and EAB Members (In-Person)
 - May 10-11 – External Advisory Board (EAB) Meeting (In-Person)
 - May 18 – Final Spring Faculty Meeting
 - May 20 – Lake Wauburg Social
 - Awards Deadlines
 - June 30 – AIMBE Fellow Nominations
 - June 30 – BMES Rita Schaffer Young Investigator Award
 - Encourage to be nominated for AIMBE fellow, due date is June 30th.
- **Discussion Items**
 - .1. Safety Minute (Lakiesha) (5 minutes)
 - Plastic EH&S acid waste containers expire in only 2 years. An expired container that burst resulted in an acid spill incident on campus.

- Service animal guidance for labs now available from EH&S.
 - Link for EH&S Sticker orders:
<https://forms.office.com/pages/responsepage.aspx?id=-KBNDFKdk2s5gpiMx4bhPycDNhkfetPnNXgqWQghO9URDNUREdRTUU5N0Q1MDFKV0c1RUtSUzFVSC4u&web=1&wdLOR=c6655B861-8CB3-47A2-934D-A803B3696079>
- .2. Diversity and Inclusion Minute (Parisa) (5 minutes)
 - BME IDEA is hosting the “Be The Match” Event for increasing the the bone marrow donor registry
 - Committee providing feedback for content to host on the BME Department website
 - .3. Administrative Updates (Shaima) (15 minutes)
 - .3.1. Guests – Janie Barnes and Jeannie Malphurs – New Staff Introductions
 - Welcome Janie Barnes, Fiscal Assistant
 - Welcome Jeannie Malphurs, Administrative Support Assistant
 - Documentation for some p-card purchases has been hard to track down. Reminder that non-p-card holders cannot use p-cards (don't share your p-card).
 - Summer appointment letters are coming out soon.
 - Faculty Annual Reports for final review will be returned in May.
 - .4. Department and COE Updates and Discussion Items
 - .4.1. Chair Updates (Christine) (10 minutes)
 - Faculty recruiting update
 - Discussion of bringing on additional instructional faculty
 - .4.2. Grad Recruiting Update (Ben) (5 minutes)
 - Update on incoming PhD student recruiting figures
 - .4.3. In-Person Requirement for UG Courses (Lee) (15 minutes)
 - HyFlex course design has resulting in plummeting course attendance and poorer student performance
 - Discussion that faculty present a united front that students are expected to be present in-person for Fall 2022.
 - .5. Items Requiring Action – NONE
 - .6. Any Late-Breaking Committee Chair Announcements
 - UF BME Departmental seminars for Fall 2022 will be in-person only (no synchronous Zoom)
 - Please submit speaker suggestions via the new link on the seminar website
 - <https://www.bme.ufl.edu/bme-events/bme-seminar-series/>
- **Adjourn**

Committees Not Reporting: Awards (Ayse); EOPR (Ruogu); IDEA (Parisa); Research (Dan); Seminar (Ed); T&P (Cherie)