

***J. Crayton Pruitt Family Department of Biomedical Engineering  
Faculty Meeting Agenda***

Wednesday, December 13, 2023

3:00 – 4:30pm

**Attendees: Allen, Bolch, Bowe, Ding, Fang, Ferrall-Fairbanks, Ferris, Furtney, Gong, Gunduz, Keselowsky, Mansy, McFetridge, Murfee, Otto, Nichols, Parker, Phelps, Porras, Stabler, Taylor, Williams, Wasykowski**

- 1. Call to Order** – assign attendance/note taker: Kevin Otto
- 2. Guest** – Dr. Alina Zare, Associate Dean for Research & Facilities
  - 2.1. RAC Report Out**
    - 2.1.1. Activities**
      - Review of Internal Proposals
      - Engaging ONR
      - Proposal Kit of Parts
      - Guidance/Help in Carrying Out Research Interim Strategic Plan
    - 2.1.2. Research and Innovation aligned with the HWCOE Strategic Plan**
    - 2.1.3. Record setting growth**
      - Approximately 8% compounded growth since Wertheim transformation
      - Peers are at 5%
    - 2.1.4. Academic Analytics - Award & Proposal Recommendations**
      - DoD is a special opportunity
- 3. Approval of Agenda and Minutes** – November 15, 2023 minutes emailed in advance
- 4. Important Dates to Note** (mark your calendars!)

Awards Deadlines (Ayse)

- TBD – Provost’s Excellence Award for Assistant Professors

Events

- **12/14 – Holiday Potluck & Gift Exchange**
- 12/23-1/1 – Main Office Closed
- 2/12-2/13 – AAB and EAB Meetings
- 2/22-2/24 PhD Recruitment Weekend

Seminars (Ana)

- 1/29 – Elizabeth Cosgriff-Hernandez, UT
- 2/5 – Nikki Farnsworth, Colorado School of Mines
- 2/12 – Vladimir Uversky, USF
- 2/19 – Derrick Dean, Alabama State
- 2/26 – Amy Lenz, Utah
- 3/18 – Karen Troy, WPI
- 3/25 – Bolu Ajiboye, Case Western

**5. Discussion Items**

- 5.1. Safety Minute (Pete)
- 5.2. Items Requiring Action – Affiliate Faculty Votes (Wes)
  - 5.2.1. Kerry Costello: Request for Affiliate BME Faculty w/ Grad Status (Kyle)
    - Motion to approve: Dan Ferris

- Second: Ana Maria Porras
- No Objections
- Motion approved.
- 5.2.2. Pinaki Sarder: Request for Affiliate BME Faculty w/ Grad Status (Ruogu and Parisa)
  - Motion to approve: Mingzhou Ding
  - Second: Ayse Gunduz
  - No Objections
  - Motion approved.
- 5.3. Administrative Updates (Natalie)
  - 5.3.1. Effort certifications for Summer 2023 will be sent out soon
  - 5.3.2. Ordering - be aware of UF closure
    - Order by COB 12/15
  - 5.3.3. 2 new RAs onboarding on 12/15
  - 5.3.4. New fiscal officer starting on 1/5
- 5.4. Department and COE Updates and Discussion Items
  - 5.4.1. Three-Year Honors and Awards Plans (Ayse)
  - 5.4.2. PhD Recruitment Update and Spring Visit (Lakiesha)
    - 240 applicants
    - ~30 (or more) target acceptances
    - Deadline: Dec 19th
  - 5.4.3. PhD student financial support (Cherie)
  - 5.4.4. Professional Development Sessions (Cherie)
    - Faculty leads for different sessions
  - 5.4.5. Discussion of BOG Guidance on SB846 (Cherie)
    - Information was shared that is available
  - 5.4.6. Any Late-Breaking Committee Chair Announcements
    - Attend EMBC 2024 in Orlando!

## 6. Adjourn