

**J. Crayton Pruitt Family Department of Biomedical Engineering**  
**Faculty Meeting Agenda**

Wednesday, May 15, 2024

3:00 – 4:30pm

**Attendees: Allen, Bolch, Ding, Fan, Ferrall-Fairbanks, Ferris, Furtney, Geiger, Gong, Gunduz, Hudalla, Keselowsky, Lewis, Mansy, Nichols, Otto, Phelps, Porras, Stabler, Taylor, Williams**

1. **Call to Order** – assign attendance/note taker
2. **Guest** – none
3. **Approval of Agenda and Minutes** – April 17, 2024 minutes emailed in advance
4. **Important Dates to Note** (mark your calendars!)

Events

- 6/25-6/28 – TERMIS World Congress
- 6/14-6/17 – ICBET

Awards Deadlines (Ayse)

- 5/31 – BMES awards & nominations

Seminars (Ana)

- None

**5. Discussion Items**

- 5.1. End of the year reflection (Cherie)
- 5.2. Safety Minute (Pete)
- 5.3. Items Requiring Action – Faculty Votes (Wes)
  - 5.3.1. Helen Moore: Request for Affiliate BME Faculty w/o Grad Status (Meghan) – application emailed in advance - **No opposed or abstained. Approved by majority.**
  - 5.3.2. Mark Orazem: Request for Affiliate BME Faculty w/o Grad Status (sponsor Dr Rinaldi) – application emailed in advance - **One abstained. Approved by majority.**
  - 5.3.3. Departmental Executive Committee Elections (Wes)
    - Research Faculty: Associate Professor – **1 nominee: Phelps. Approved by majority.**
    - Instructional Faculty: Any Rank – **2 nominees: Furtney and Geiger. Geiger approved by majority.**
  - 5.3.4. Reminder – submit your committee preferences now
- 5.4. Administrative Updates (Natalie)
- 5.5. Department and COE Updates and Discussion Items
  - 5.5.1. Faculty Committee Annual Reports
    - Graduate Program Committee (Lakiesha)
    - Undergraduate Program Committee (Lee – will assign rep)
    - Executive Committee (Wes)
    - Tenure and Promotion Committee (Dan)
    - Inclusive Excellence Committee (Ruogu – Ana will present)
    - Engagement, Outreach and Public Relations (EOPR) Committee (Ed)

- Departmental Seminar Committee (Ana)
- Honors and Awards Committee (Ayse)
- Research Committee (Kyle – will assign rep)
- Safety Committee (Pete)
- Not reporting out:
  - Faculty Search Committee (Mingzhou)

5.5.2. Post-Tenure Review Criteria (Dan)

5.5.3. Chair Updates (Cherie)

5.6. Any Late-Breaking Announcements

**6. Adjourn**