

***J. Crayton Pruitt Family Department of Biomedical Engineering
Faculty Meeting Agenda***

Wednesday, March 26, 2025

3:00 – 4:30pm

Attendees: Allen, Bolch, Bowe, Ding, Fang, Ferrall-Fairbanks, Geiger, Gong, Hudalla, Lewis, Mansy, Murfee, Nichols, Parker, Phelps, Porras, Rashidi, Schmidt, Sharma, Stabler, Taylor

1. **Call to Order** – B. Taylor was the notetaker
2. **Attendance:** J. Nichols, M. Ferrall- Fairbanks, C. Schimdt, L. Murfee, K. Allen, A. Porras, B. Taylor, M. Mansy, M. Bowe, B. Sharma, I. Parker, E. Phelps, C. Greiger, W. Bolch, G. Hudalla, P. Rashidi, J. Lewis, K. Gong, D. Mingzhou, R. Fang
3. **Guest** – none
4. **Approval of Agenda and Minutes** – February 19, 2025 minutes emailed in advance
 - 4.1. Motion made by Ana Porras
 - 4.2. Second made by Kyle Allen
 - 4.3. Approved by all
5. **Important Dates to Note** (mark your calendars!)

Events

- 3/29-31 – AIMBE
- 4/7 – Pruitt Undergraduate Research and Industry Networking Event (*See email from Cherie for more information*)
- 4/9-12 – SFB
- 4/15 – FARs Due
- 4/17 – Senior Design Showcase
- 5/5 – UG Pinning Ceremony and Graduation

Seminars & Guests (Meghan & May)

- 3/27 – Jack Famiglietti (Teach me Something 9:30 am)
- 3/31 – Abhinav Jha, WashU
- 4/4 – Weitong Chen (Teach me Something 9:30 am)
- 4/14 – Celeste Wilkins, UF
- 4/18 – Roza Ghaemi (Teach me Something 9:30 am)
- 4/21 – TBD, UF

Awards Deadlines (Jamal)

- 4/4 – BMES Awards –
Nominations/applications pushed back to April 4th

6. Discussion Items

- 6.1. Safety Minute (Blanka)
 - Updates from James Fleetwood on Dichloromethane (DCM)
 - 6.1.1..1. Labs using DCM will need to make sure they fill out the survey from EHS
 - 6.1.1..2. EHS is still waiting to receive guidance from EPA to confirm the policies

6.1.1..3. EHS will cover the cost of initial monitoring by an external vendor. PIs/labs will be responsible for monitoring beyond that

6.1.1..4. More information to come by May/June

6.2. Items Requiring Action – Faculty Votes (Wes) – applications emailed in advance

6.2.1. Renato “Sam” Navarro, MSE: Affiliate Request w/o Grad Status (Lewis)

- Motion by Kyle Allen
- Second by Greg Hudalla
- Approved by all

6.3. Administrative Updates (Natalie)

6.4. Department and COE Updates and Discussion Items

6.4.1. Faculty Searches and Discussion

- Tenure Track (Mingzhou)
 - Two recent candidates were discussed
 - Voting link will be sent out soon
- Non-Tenure Track (May)
 - Visit for three candidates are coming up soon (see Calendar invites & dates/times above)
 - Teach me something format will be ~30-35 minutes of a mock lecture on 1-2 topics of their choice. The remaining time is up to their discretion and Q&A.

6.4.2. Grad Recruiting (Lakiesha)

- 10 offers were sent out
- Additional offers will be sent out as declines are made

6.4.3. BME STEM Outreach Day Debrief (Ed)

- Attendance was 350 (based on the signed waivers)
- Next year’s date is Saturday before Spring Break (tentative)
- Affiliate faculty participated

6.4.4. Chair Updates (Cherie)

- ExCom is helping with facilitating SWOT analysis to support developing a departmental strategic plan. More information to come.
- Steps:
 - 6.4.4..1...1. Anonymous survey will be sent to all faculty to collect information from faculty (fill out a few bullet points)
 - 6.4.4..1...2. ExCom members will have meetings with faculty grouped by faculty rank for additional discussion

6.5. Any Late-Breaking Announcements

7. Adjourn